

Dear

Up to now, your assistance in the writing of the first edition of

(hereinafter called the Work) has been on a less formal basis. However, we are now readying the manuscript for publication, and in order for your much-appreciated contributing chapter:

to be published by the State University of New York Press, you and I do need a letter of agreement.

Specifically, we agree to the following arrangements between us:

You agree to assist in the writing of the SUNY Press book, under my editorship, as mentioned above.

You agree to permit the use of your name within the Work, as well as in its promotion and advertising. I shall make certain that you receive name credit in the Work for your contribution.

You agree that publication rights to your contributing chapter have been granted to me, and that such rights are to be vested in me and in SUNY Press.

You agree that, in order for SUNY Press to invest in the publication of the Work and to protect the Work against unauthorized use of its contents, all contributions to the Work will be copyrighted by SUNY Press.

You agree that although SUNY Press will hold the copyright to the Work, this will not interfere with your ability to reprint (using the proper source acknowledgment and date of copyright, please) your contribution on a gratis basis in a printed book of which you are the author or editor, and you may do so without obtaining written permission from SUNY Press.

You agree that the material provided by you does not infringe any copyright, property, or proprietary rights of any other entity.

You agree that you will obtain any copyright permission clearance/s required of your contribution according to SUNY Press guidelines and submit them to me.

You agree that in return for your contribution, I shall instruct SUNY Press to supply you one gratis copy of the Work upon publication. You will then be entitled to the standard "author's discount" of 40% for any additional copies of the Work that you wish to purchase.

You agree that neither SUNY Press nor I shall be obliged to you except as set forth in this letter.

Please indicate your acceptance and agreement by signing all three copies of this letter and returning two copies to me.

Sincerely yours,

Contributor's signature

Contributor's printed name as it should appear throughout the text

Date

Note to contributor: Please provide your complete university mailing address to which your gratis copy of the published Work will be sent. Should your university affiliation change prior to the release of the Work, you need to notify me of your new address.
